



Customer Service Survey Volunteer

Primary Responsibility: The main duty of this position is to help Voz staff evaluate the work orders completed by Voz workers.

Time: 2-4 hours a week, flexible based on volunteer schedule.

Location: Worker Center at 240 NE Martin Luther King Jr. Blvd.

Requires: Customer service skills, database and spreadsheet management, emailing, texting, reporting, consistency, attention to detail (no prior experience necessary).

Workflow: Contact employers that have hired workers from Voz with a survey via email or phone to provide feedback about work completed.

Works With: Activities Coordinator, Lead Organizer, Worker Center Director.